



AUDIO/VISUAL REQUEST FORM

Presenter's Name:
Presentation Title:

LAPTOP PREFERENCE:

- Use laptop (PC) provided by UNMC Center for Continuing Education (includes wireless mouse and laser pointer)
- Use personal laptop (PC)
- Use personal laptop (MAC)*
* Please bring your own adaptor.

ADDITIONAL PRESENTATION REQUIREMENTS: (Check all that apply)

- LCD Projector
- Internet connection
- Laser pointer
- Microphone
- Flipchart
- Other _____

What software will be used to develop your presentation?

Note: UNMC/CCE currently uses Microsoft Office, Version 2010 software.

- PowerPoint
- Keynote
- Other, please indicate _____

Does your presentation include videos?

- Yes
- No

Does your presentation include audio?

- Yes
- No

If you answered "Yes" to audio or video, what media player will be used?
